



TECHNICAL CIRCULAR No. 103 of 14th January 2013

To: All Surveyors/Auditors

Applicable to flag: All Flags

Subject: **REQUIRED INFORMATION /SOPEP MANUAL**

Reference: **CONARINA TECHNICAL PROCEDURES**

REQUIRED INFORMATION **SOPEP MANUAL**

1. OPERATORS CONTACT INFORMATION

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2. PORTS REGULARLY VISITED BY THE VESSEL – TRADING AREA

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3. Agent CONTACT INFORMATION AT EACH PORT VISITED

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4. Flag State Authority CONTACTS

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5. Classification Society CONTACTS

.....

6. P&I Club CONTACTS

Name: / 24 h Phone Number: /Tel.: / Fax No. / E-mail :

7. Hull&MACHINERY UnderwriterS CONTACTS

Name: / 24 h Phone Number: /Tel.: / Fax No. / E-mail :

Customer Service Center

5201 Blue Lagoon Drive, 9TH. Floor,
Miami, Fl., 33126
Tel: 1 (305) 716 4116,
Fax: 1 (305) 716 4117,
E-Mail:

joel@conarinagroup.com

Technical Head Office

7111 Dekadine Ct.
Spring, Tx., 77379
Tel: 1 (281) 370 9363,
1 (713) 204 6380

E-Mail: tho@conarinagroup.com,

houston@conarinagroup.com

	Title of Document Required
B	copy of International Oil Pollution Prevention (IOPP) certificate and Form A (Record)
C	copy of Fuel Piping Diagram see attached file SOPEP PLANS
D	copy of General Arrangement Plan see attached file SOPEP PLANS
E	copy of Capacity Plan with DW Scale see attached file SOPEP PLANS
F	Inventory of spill response equipment currently onboard
G	Three (3) digital photos of the vessel (bow, side and stern with the name on stern) <i>[*take 3 recent digital photos and send them by e-mail]</i>

REFERENCES:

CONARINA Technical Procedures

ATTACHMENTS: No.

Kindest Regards,
Cosmin Bozenovici
Naval Architect – Conarina Technical Head Office

Customer Service Center

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